

Minutes

Lymm Neighbourhood Plan

Working Group Meeting 23

Held at: Lymm Village Hall – Council Chamber
13 September 2018 at 7.30 pm

Present: Cllr Anna Fradgley, Cllr Robert Barr, Derrick Clarke, Mel Dwyer, Martin McKeivitt, Jonathan Foreman, Valerie Foreman, Andy Openshaw

Agenda Items

1. **Apologies**

Kath Buckley, John Brotherhood, Lewis Denton, Rev Bev Jameson

2. **Declaration of Interests**

None

3. **Approval of last minutes**

The minutes of the Core Group Meeting held at Lymm Council Chamber on 13th September 2018 were proposed by Andy Openshaw and seconded by Derrick Clarke as a true and fair record of the meeting.

4. **Action points from previous minutes**

The following action points, in order of priority, were carried forward to the next meeting:

- **Sub Groups** to produce a summary of their review of available evidence
- **Sub Groups** leaders to provide action plans

Signed.....Chairman Jonathan Foreman

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Date.....

- **MD** to provide VF with attendance records and bullet points of the meetings to date
- **JB** to provide VF with attendance list and bullet points from the transport meeting
- **RG** to provide VF with attendance list and bullet points from the Economy meeting

5. Consultation Day

Arrangements for the consultation day were discussed. The draft consultation day document and AO's report on the previous consultation day were discussed. The draft posters were reviewed and amendments agreed. AF had arranged for a press release and advert to appear in Lymm Life. A leaflet drop will be made two weeks prior to the day. Hall layout will be same as previous year.

Action

JF to update the draft posters

MMcK, DC, JB, MD and RG to provide content for the subgroup themes

JF to contact leaflet drop coordinator

JF to arrange print of 50 A4 posters and 5,000 leaflets.

AO to email contacts for volunteers and update Facebook and website.

AO to check questionnaire previously set up on Survey Hero.

AO contact LHS for use of boards

VA check availability of Annex on 11 October.

VA to give lanyards to AO

6. Sub Group Updates

Action

It was agreed that in the absence of some Sub Group leaders, updates on meetings would be carried forward for consideration at the next meeting.

7. Publicity / Website etc

Discussed under item 5

Action

None.

8. Any other business

DC circulated an example of the document the EH&C group were preparing as a record of its audit of green spaces. A short discussion followed. AO, VF and AF expressed support for the work. MD expressed reservations.

9. Date and place of next meeting

The next core group meeting to be held on Thursday 17th September at 7.30pm to 9.30 pm at Lymm Village Hall Council Chamber. Draft agenda to be circulated prior to the meeting.

The following future meeting dates have been agreed: 4th October and 25th October, 8th November, 29th November, 13th December