

Minutes

Lymm Neighbourhood Plan

Working Group Meeting 17

Held at: Lymm Village Hall – Council Chamber
26 April 2018 at 7.30pm

Present: Cllr Anna Fradgley, Cllr Robert Barr, John Brotherhood,
Derrick Clarke, Lewis Denton, Mel Dwyer, Valerie Foreman,
Jonathan Foreman, Rev. Beverley Jameson, Iain Legge

Agenda Items

1. **Apologies**
Martin McKeivitt, Andy Openshaw

2. **Declaration of Interests**
None

3. **Approval of last minutes**

The minutes of the Working Group Meeting held at Lymm Council Chamber on 5 April 2018 were proposed by JB and seconded by DC as a true and fair record of the meeting.

4. **Action points from previous minutes**

The following action points were carried forward to the next meeting:

- JF to prepare content for posters
- LD to supply standard working for release of copyright on photographs
- JB to supply contribution to consultation day report
- AO/AF/AR link parish council website to Survey Hero
- JF draft Newsletter content
- JB to progress school journey project

Signed.....Chairman Jonathan Foreman

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Date.....

- JF to organise meeting with WBC
- JF to liaise with AR to prepare budget

5. Correspondence

AO provided update on the recent email. 80 emails had been sent 43 had been opened and 18 had clicked on the themes document. Two people had replied.

DC to follow up with AECOM.

Action

- DC to contact AECOM and check timetable has not changed
- VF to follow up on recent email campaign

6. Funding

JF requested all the Themes groups to provide information on any funding requirements over the next twelve months.

Action

- Theme heads to provide any funding requirements before next meeting so they may be included in the grant application

7. Legal Matters

Nothing to report

Action

- None

8. Project Plan

The project plan had been updated. It is important that it includes the proposed activities of the theme groups. JF requested that the groups prepare outline plans for discussion at the next meeting.

It was decided that each theme groups should produce a review of the available evidence for circulation prior to the next meeting. The target is to have first draft of policies by September. A consultation would be arranged for October to present the policies. The policies would be circulated to the Parish Council Members in November.

The aim is to have agreed policies by the end of 2018.

Action

- Groups to produce a summary of their review of available evidence for next meeting
- Groups to provide an outline plan identifying funding requirements for the next twelve months

- VF to book village Hall for consultation
- JF to circulate the Rural Community Profile for Lymm to the working group

9. Publicity / Website etc

Facebook post was agreed. GDPR issues were to be dealt with by AO

Action

- **AO** to post on Facebook
- **AO** to email contacts re GDPR

10. Consultation

Report is nearing completion

Action

- **AO** to finalise

11. Working Groups

Themes

Environment, Design and Character

Housing and Development

Transport – It was noted that the Neighbourhood plan can influence footpaths and cycle routes but not roads.

Economy and Employment

Community, leisure and wellbeing

12. Any other business

JB explained how the OneDrive storage facility work operates.

Action

- **None**

13. Date and place of next meeting

The dates of the next meetings will be circulated once the availability of Annex has been confirmed.

Signed.....Chairman Jonathan Foreman

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Date.....