

Minutes

Lymm Neighbourhood Plan

Working Group Meeting 15

Held at: Lymm Village Hall – Council Chamber
22 March 2018 at 7.30pm

Present: Councillor Anna Fradgley, Councillor Robert Barr, John Brotherhood, Derrick Clarke, Lewis Denton, Mel Dwyer, Valerie Foreman, Jonathan Foreman, Rev Bev Jameson, Iain Legge, Martin McKeivitt, Andy Openshaw

In Attendance: Sara Burdett, Richard Thresh, Kirsty James

Agenda Items

1. Apologies

2. Declaration of Interests

It was reported that Cllr Anna Fradgley had received an approach from Richborough Estates in respect of Land at Cherry Lane. A standard reply had been sent.

3. Approval of last minutes

The minutes of the Working Group Meeting held at Lymm Council Chamber on 8 March 2018 were proposed by DC and seconded by JB as a true and fair record of the meeting.

4. Action points from previous minutes

The following action points were carried forward to the next meeting:

- JF/AO to implement permanent display at Sanctuary Café
- AO to incorporate Post-it Note summaries in the consultation day report
- VF circulate finalised summary document of topics to the Extended Group so they can express interest in any sub group they wish to join

Signed.....Chairman Jonathan Foreman

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- LD to find standard wording for permission/copyright for use of photographs
- ALL provide commentary for the consultation day report.
- JB to contact High School with requirements to move forward journey survey project
- AO/AF/AR post link to Survey Hero on parish council website
- JB/AF/DC to supply photographs for press releases to AO
- JF to draft newsletter outline

5. Correspondence

DC reported that AECOM would not commit to providing a skeleton report by mid April.

Action

- DC to arrange a meeting with AECOM and finalise terms of reference
- JF to arrange a meeting with WBC

6. Funding

New funding period starts 1 April 2018, no details on how to apply have been published.

Action

- None

7. Legal Matters

Rev Bev Jameson was invited to join the Working Group by the Chairman with unanimous approval.

It was agreed that LD would manage the evidence base and the report writing with IT support from AO

Action

- None

8. Project Plan

Nothing to report

Action

- None

9. Publicity / Website etc

AO reported that Facebook membership was now over 400 and the email database contained over 150 email addresses.

Action

- **AO** to report on numbers in the Facebook group and the email list on a regular basis.

10. Working Groups

Themes

DC gave a Powerpoint presentation on the next stage for the Working Groups. This would consist of a desk top review of the evidence readily available. RT advised the sub group heads to consider the objectives that had been set and the likely policies that may be required. He advised that the independent review of the plan will involve an examination of the evidence to support any policies produced.

KJ informed the group on the barriers to business start-up in Lymm. The proposal of a hub being run by a community trust was discussed. KJ would be presenting a proposal to Livewire at the end of April.

Action

- **MMK** to contact Eric Wright re LIFT programme
- **MMK** to contact CEO of Warrington CCG
- **JB** to liaise with WBC transport team regarding walk to school project

11. Any other business

None

Action

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12. Date and place of next meeting

The next core group meeting to be held on Thursday 5 April at 7.30pm to 9.30 pm at Lymm Village Hall Council Chamber. Draft agenda to be circulated prior to the meeting.

Signed.....Chairman Jonathan Foreman

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Date.....