

# Minutes

## Lymm Neighbourhood Plan

### Working Group Meeting 14

**Held at:** Lymm Village Hall – Council Chamber on Thursday 8 March 2018  
at 7.30pm

**Present:** Councillor Anna Fradgley, John Brotherhood, Derrick Clarke, Valerie Foreman, Jonathan Foreman, Iain Legge, Martin McKeivitt, Lewis Denton

**In Attendance:** Rev Beverley Jameson, Richard Thresh

#### Agenda Items

1. **Apologies**  
Cllr Bob Barr, Mel Dwyer
2. **Declaration of Interests**  
None
3. **Approval of last minutes**

The minutes of the Working Group Meeting held at Lymm Council Chamber on 22 February 2018 were proposed by JB and seconded by IL as a true and fair record of the meeting.

#### 4. **Action points from previous minutes**

The following action points were carried forward to the next meeting:

- **JF/DC** to finalise structure of working group
- **AO/JB** to circulate instructions for use of OneDrive

Signed..... Chairman Jonathan Foreman

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- **JF/VF** to implement permanent display at Sanctuary Café
- **AO** to incorporate Post-it Note summaries in the consultation day report
- **VF** circulate finalised summary document of topics to the Extended Group so they can express interest in any sub group they wish to join
- **JF** to find replacement for **JC**
- **DC, JB, MD, MMcK** to document the strategy they intent to follow to arrive at the draft policies for the theme they head.
- **VF** to draft email to send to extended group confirming they are on the database
- **All** provide **JB** with an email address for login to OneDrive
- **JB/DC/AF** supply photographs to **AO** for future press releases
- **DC** to find standard wording for permission to use photographs
- **AO/JF** to finalise Survey Hero questionnaire and invite working group to complete it.
- **ALL** provide commentary for the consultation day report.
- **JB** to contact High School with requirements to move forward journey survey project

## 5. Correspondence

**JF / RT** reported on the meeting with representatives from **WBC** planning department on 6 March 2018. Eleven questions had been prepared together with the themes document, a list of information requirements and the Vision Statement and Objectives. **WBC** have used **AECOM** but did not expect there to be any conflict of interest with **AECOM** preparing a report on behalf of **LNP**.

### Action

- **JF** all information requests to be recorded on a shuttle document which would be passed to **WBC** for responses.
- **DC** to request that **AECOM** provide a skeleton report to pass to **WBC** by mid April
- **DC** to arrange a meeting with **AECOM**
- **JF** to arrange a meeting with **WBC** in April
- **RT** to circulate links to **WBC** website
- **JB** to liaise with Transport representative at **WBC**
- **MMcK** to investigate multifunction Wellbeing/Medical/Leisure sites
- **MMcK** to liaise with GP practices
- **MMcK** to liaise with Live Wire over leisure provision

## 6. Funding

Nothing to report

### Action

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- None

## 7. Legal Matters

Nothing to report

### Action

- **None**

## 8. Project Plan

Nothing to report

### Action

- None

## 9. Publicity / Website etc

JB was moving forward email addresses for each officeholder

Photographs for publicity were discussed together with consent for use wording.

Everyone received the survey hero questionnaire and completed it successfully. The Parish Council needs to put a link on its website so LNP can use Survey Hero for free.

The contents of the newsletter were discussed.

### Action

- **JB** to move email addresses forward
- **AO/AF/AR** post link to Survey Hero on parish council website
- **JB/AF/DC** to supply photographs for press releases to **AO**
- **DC** to forward copyright statement to **LD**
- **JF** to draft newsletter outline

## 10. Consultation

The report was discussed.

### Action

- **All** to provide commentary on the sections they analysed

## 11. Working Groups

Themes

Environment, Design and Character

Housing and Development

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Transport

Economy and Employment

Community, leisure and wellbeing

## 12. Any other business

None

### **Action**

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## 13. Date and place of next meeting

The next core group meeting to be held on Thursday 22 March 2018 at 7.30pm to 9.30 pm at Lymm Village Hall Council Chamber. Draft agenda to be circulated prior to the meeting.

Signed..... Chairman Jonathan Foreman

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