

# Minutes

## Lymm Neighbourhood Plan

### Working Group Meeting 12

**Held at:** Lymm Village Hall – Council Chamber  
8 February 2018 at 7.30pm

**Present:** Councillor Anna Fradgley, Councillor Robert Barr, Derrick Clarke, Mel Dwyer, Valerie Foreman, Jonathan Foreman, Martin McKeivitt, Andy Openshaw

**In Attendance:** Rev Bev Jameson, Sara Burdett, Lucy Hughes, Richard Thresh

#### Agenda Items

**1. Apologies**

John Brotherhood, Jonathan Cooper, Lewis Denton, Iain Legge

**2. Declaration of Interests**

None

**3. Approval of last minutes**

The minutes of the Core Group Meeting held at Lymm Council Chamber on 25 January 2018 were approved as a true and fair record of the meeting, proposed by Derrick Clarke and seconded by Martin Mckevitt.

**4. Action points from previous minutes**

The following action points were carried forward to the next meeting:

- **JF** to finalise structure of working group
- **AO/JB** to circulate instructions for use of onedrive
- **JC** to implement permanent display at Sanctuary Café

Signed.....Deputy Chair Jonathan Foreman

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- **AO** to incorporate Post-it Note summaries in the consultation day report
- **VF** circulate finalised summary document of topics to the Extended Group so they can express interest in any sub group they wish to join

## 5. Correspondence

WBC meeting date confirmed at 9.30am Tuesday 6 March in Village Hall Annex

Neighbourhood Plan Liaison Group Meeting arranged for 7.30pm 15 February at Grappenhall and Thelwall Community Centre.

### Action

- None

## 6. Funding

Grant funding of £4,365 has been received.

Confirmation of the Technical Support from AECOM for the Heritage and Character Assessment had been received but AECOM had not made contact yet.

### Action

- None

## 7. Legal Matters

Nominations from the group for the post of Chairman and Deputy Chairman had been received. The nominations were unanimously supported by the other members of the group. JF appointed Chairman and DC appointed Deputy Chairman.

### Action

- **LD** to check draft terms of reference for the 5 subgroups.

## 8. Working Groups

Themes

Environment, Design and Character

Housing and Development

Transport

Economy and Employment

Community, leisure and wellbeing

Signed.....Deputy Chair Jonathan Foreman

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Lymm High School has agreed to support the project to map pupil's journeys to and from school and has offered the use of the IT department to support the project. Statham, Cherry Tree and Ravenbank primary schools have also agreed to be involved in the project.

LH and RT from CCA lead a discussion around the draft summary of topics document.

SB offered to work with DC on the Environment, Design and Character Theme.

**Action**

**JB and BB** to liaise with BJ to take school journey mapping project forward.

**DC** to meet with RT to bring him up to speed.

**JF** add communication team to the list of working groups

**VF** to circulate a revised draft of the topics document for update

**9. Any other business**

None

**10. Date and place of next meeting**

The next core group meeting to be held on Thursday 22<sup>nd</sup> February at 7.30pm to 9.30 pm at Lymm Village Hall Council Chamber. Draft agenda to be circulated prior to the meeting.